

## Record of Cabinet member decision

Local Government Act 2000 and the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012

<b>Decision made by</b>	Councillor Lynn Lloyd
<b>Key decision?</b>	No
<b>Date of decision</b> (same as date form signed)	28 March 2018
<b>Name and job title of officer requesting the decision</b>	Ruth Cross Leisure development officer
<b>Officer contact details</b>	Tel: 01235 422212 Email: <a href="mailto:ruth.cross@southandvale.gov.uk">ruth.cross@southandvale.gov.uk</a>
<b>Decision</b>	<p>To agree and sign off the proposed approach as set out below for public consultation material on the council's draft leisure strategy.</p> <p>To delegate authority to head of service with responsibility for Leisure in consultation with the cabinet member for leisure to agree the final on line documents.</p>
<b>Reasons for decision</b>	<p>In line with the council's Public Engagement Charter we will be engaging with local residents and interested groups on the suite of documents that form the Council's Leisure strategy.</p> <p>The Leisure strategy has been updated to take account of the new strategic site allocations and requires adoption before being considered as part of the evidence for the Local Plan Examination.</p> <p>An online public consultation exercise is programmed to commence on Monday 9 April 2018 for a four week period to raise awareness of the suite of draft documents and provide an opportunity for the wider community to feedback before adoption.</p> <p>A large number of key stakeholders have already been consulted throughout the process including National Governing Bodies, Sport England and local clubs.</p> <p>The findings of the engagement will be reviewed and considered by the leisure team and any recommendations for change be put to cabinet meeting for adoption.</p>

<b>Alternative options rejected</b>	The charter commits the council to consult on changes to policy. An online survey is considered the most suitable methodology for general public consultation and therefore other approaches have not been investigated.			
<b>Legal implications</b>	None			
<b>Financial implications</b>	The public consultation exercise costs will be funded from the councils public engagement revenue budget at £5,000 for MEL Research.			
<b>Other implications</b>	An equality impact assessment has been carried out on the strategy and will be published with the consultation.			
<b>Background papers considered</b>	None.			
<b>Declarations/conflict of interest? Declaration of other councillor/officer consulted by the Cabinet member?</b>	None			
<b>List consultees</b>		<b>Name</b>	<b>Outcome</b>	<b>Date</b>
	Legal	Pat Connell	Agreed	22.03.18
	Finance	Cathy Merrit	Agreed	15.03.18
	Leisure	Dylan Evans	Agreed	21.03.18
	SMT	SMT	Agreed	28.03.18
	Communications	Lucy Billen	Agreed	21.03.18
	Public consultation	Phillip Vincent	Agreed	21.03.18
	Equalities Officer	Cheryl Reeves	Agreed	22.03.18
	Planning	Keerpa Patel	Agreed	20.03.18
	Head of Service	Ian Matten	Agreed	22.03.18
<b>Confidential decision?</b> If so, under which exempt category?	No			
<b>Call-in waived by Scrutiny Committee chairman?</b>	N/A			
<b>Cabinet member's signature</b> To confirm the decision as set out in this notice.	Signature _____ Lynn Lloyd _____ Date _____ 28 March 2018 _____			

**ONCE SIGNED, THIS FORM MUST BE HANDED TO DEMOCRATIC SERVICES IMMEDIATELY.**

For Democratic Services office use only		
Form received	Date: 29 March 2018	Time: 08:30
Date sent to all councillors	Date: 29 March 2018	
Call-in deadline	Not applicable	